

# SCHEME OF DELEGATION

## REPORT OF THE PORTFOLIO HOLDER FOR ENVIRONMENT AND LEISURE

### PROVISION OF A TEMPORARY ROLLER RINK IN THE CASTLE GROUNDS

#### EXEMPT INFORMATION

Non confidential

#### PURPOSE

To request a financial waiver for the provision of an outdoor roller rink to be sited under a marquee in the castle grounds tennis courts from 17<sup>th</sup>-22<sup>nd</sup> December 2021.

#### RECOMMENDATIONS

1. To request a financial waiver for the provision of the outdoor roller rink in the run up to the festive period at a cost of £23,415 provided by Sk8 hire limited
2. To acknowledge the potential for this event to run at a financial loss.
3. Agree fees and charges of £10 per adult and £8 per child and family ticket (2 Adults, 2 Children) at £30 for the event.

#### EXECUTIVE SUMMARY

As part of the Council's commitment to further develop outdoor events and activities, it is proposed that an outdoor roller rink measuring 20m x 10m be placed on the tennis courts in the castle grounds between 17<sup>th</sup>- 22<sup>nd</sup> December 2021. The rink will be covered by a marquee measuring 24m x 12m and also include the following:

- : Roller Rink 10mx20m to accommodate up to 60 participants at any given time
- : Roller Skate station
- : Roller Skates to accommodate all sizes
- : Rubber Matting / changing area
- : Seating for up to 40 people
- : Staffing throughout to include skate exchange / stewards / Rink supervisor / Card payment if required.
- : Uplighting to create an ambient colour scheme
- : Disco to include music playing throughout
- : Documents to include Risk Assessment/ Full Public liability insurance up to £10 million/Safeguarding Policy

#### RESOURCE IMPLICATIONS

Three quotes were requested for the mobile rink with only 2 having availability. The quote from Roller Magic was £17,320 without a marquee or staffing and the Sk8 hire quote was £23,415 with a marquee and staffing provided. The second option was decided upon due to it taking away the risk associated with inclement weather and any issues with providing casual event staff for a prolonged period in the run up to Christmas. The uptake of this event is unknown and is a trial event. Various pricing structures and occupancy levels have been costed out. It is proposed to charge tickets at £10 per adult and £8 per child with a family ticket of 2 adults and 2 children for £30, these prices are based on other similar activities in the area with ice skating at the Snowdome costing £11.50 per session and 1 hour at Jump Xtreme costing £7.50. Assuming a 60% occupancy across all sessions it is estimated that

the event will generate £15,000 towards the cost of the hire. This will leave a residual amount of c. £8,400 to be met from existing Community Leisure budgets.

There is the option of increasing income via secondary spend through a food and beverage offer supplied and sundry income which is yet to be determined.

### **RISK IMPLICATIONS BACKGROUND**

There is a significant risk that this event will not break even in terms of costs. The likelihood of this will be minimised as far as practicably possible by the addition of secondary spend via food and beverage sales provided by the in-house catering team and other sundry items such as roller skate associated accessories.

There is also a risk of negative feedback from residents who do not deem this as an activity they would like to take part in or feel that it could be provided at a cheaper cost, such feedback will be monitored and responded to as appropriate.

A full health and safety assessment and documentation will be place should this waiver be approved.

### **OFFICER DECISION**

To approve the financial waiver and to formally advise the Portfolio Holder of the decision to implement the roller disco event in the castle grounds together with the proposed fees and charges.

### **REPORT AUTHOR**

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